



*Office of*  
**THE PLANNING BOARD**  
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**Lance J. McNally, Chairman**

**Christopher Nocella, Member**

**Laura E. Shifrin, Member**

**Jerrilyn T. Bozicas, Associate Member**

**Planning Board Meeting Minutes**  
**Tuesday, August 18, 2015 6:30 p.m.**  
**Townsend Memorial Hall, Board of Selectmen's Chambers**  
**272 Main Street, Townsend, MA 01469**

**I. PRELIMINARIES:**

**1.1 Call the meeting to order** – At 6:35 p.m. Board of Selectmen Chairman Colin McNabb called to order a joint meeting between the Planning Board and Board of Selectmen.

**1.2 Roll call** - Present were Planning Board Vice Chairman Chris Nocella, Member Laura Shifrin, Planning Board Administrator Jeanne Hollows, Board of Selectmen Chairman Colin McNabb, Vice-Chairman Carolyn Smart, Clerk Gordon Clark, and Town Administrator, Andy Sheehan. Planning Board Chairman Lance J. McNally and Associate Member Jerrilyn Bozicas were absent.

**1.3 Additions or Deletions to Agenda Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting** – None

**1.4 Acceptance of Minutes** – N/A

**II. APPOINTMENTS:**

**2.1 6:30 p.m. Joint meeting with Planning Board to Appoint a Member to fill a Vacancy** – Planning Board Members met with Board of Selectmen Members to nominate a town resident to fill a vacancy on the Planning Board in response to a Volunteer Response Form submitted. C. Nocella motioned to appoint by majority vote of both Boards, town resident Kathleen Araujo, to fill an open position on the Board until the next annual election. With no additional candidates, nominations were closed. C. Smart seconded and a roll call vote was taken as follows:

C. McNabb – aye

G. Clark – aye

C. Smart – aye

C. Nocella – aye

L. Shifrin – aye

With all in favor, the motion passed.

**III. ADJOURNMENT:**

**3.1** At 6:45 p.m. the joint meeting with the Planning Board was adjourned and the Board of Selectmen continued with their meeting.

(Transcribed from notes)  
Respectfully Submitted by

Jeanne Hollows  
Planning Board Administrator